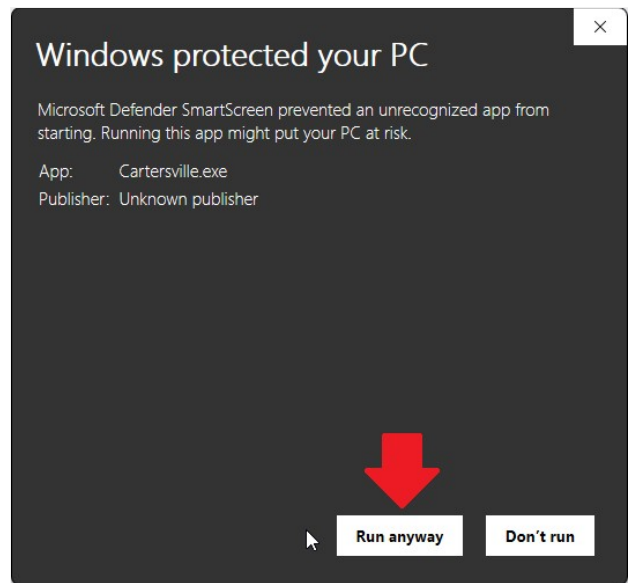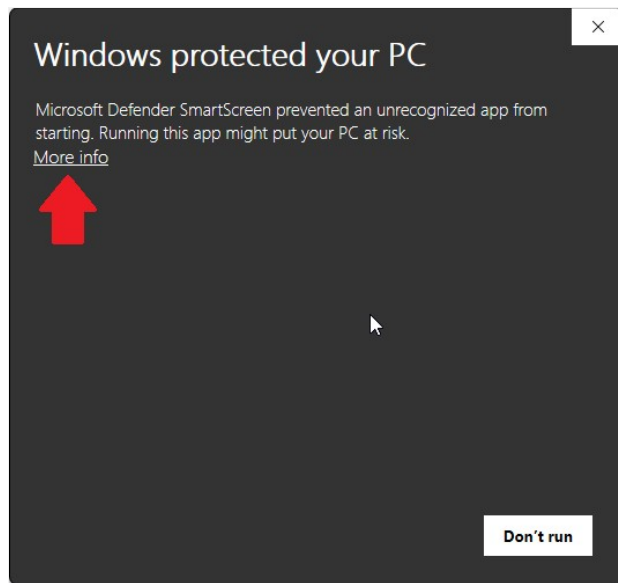# Keller Williams: Rawls Group
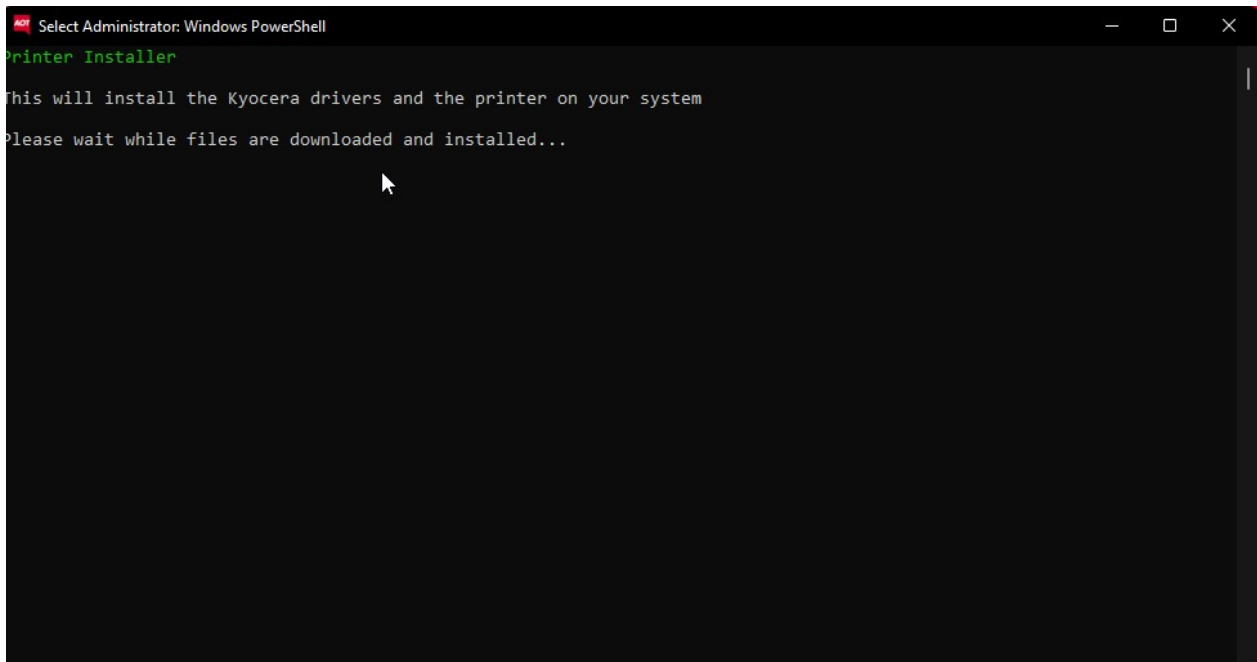
Windows - Install Guide

Download then run the Installer and wait for it to finish.

Note: If you are having trouble downloading please disable your antivirus temporarily.

Once the installer finishes it will close automatically and the Printer Properties below will open.

Printer Properties

Once the install finishes you will be presented with this window.
Click on the Advanced Tab and proceed to the next step.
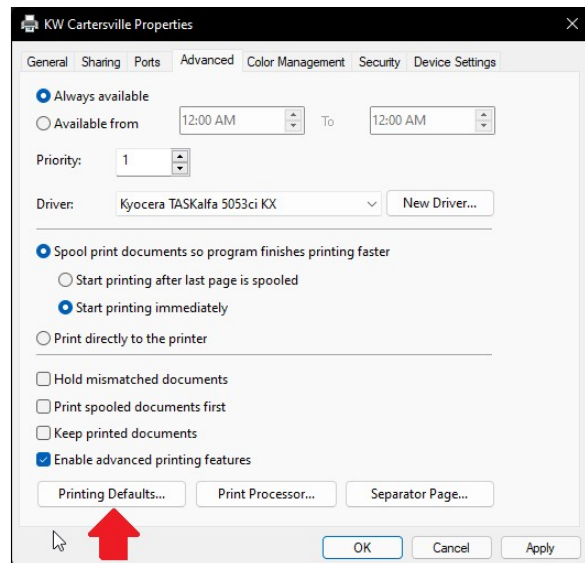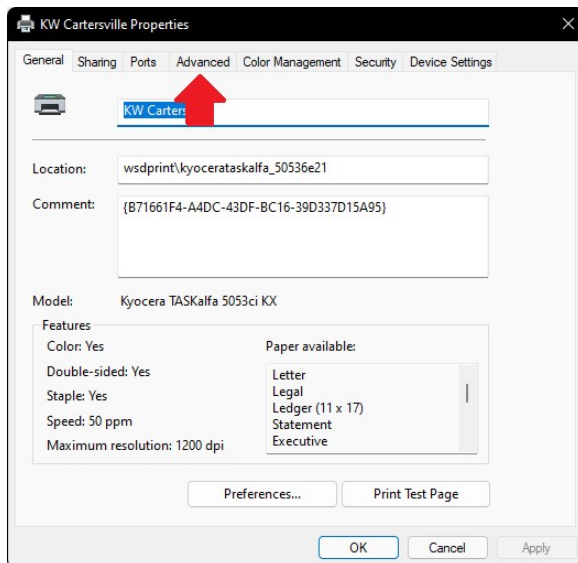
Driver Defaults

Click the "Printing Defaults..." then change the following.
Media Type: Auto Media Selection
Duplex: Off
Color: Black

Once finished Click the "OK" button
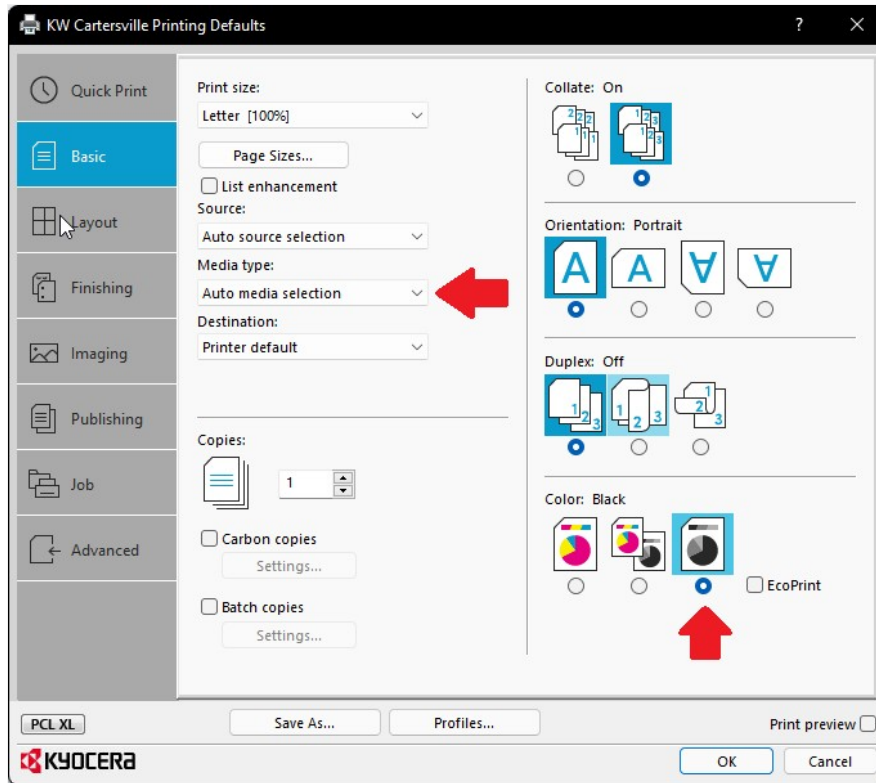
Adding Device Options

Click Device Settings
Put a check mark in the following options:
Paper Feeder (3,4)
4000-sheet finisher... (When the pop up opens choose 2 & 3 hole and press ok, then press ok on the next pop up window)
Folding Unit
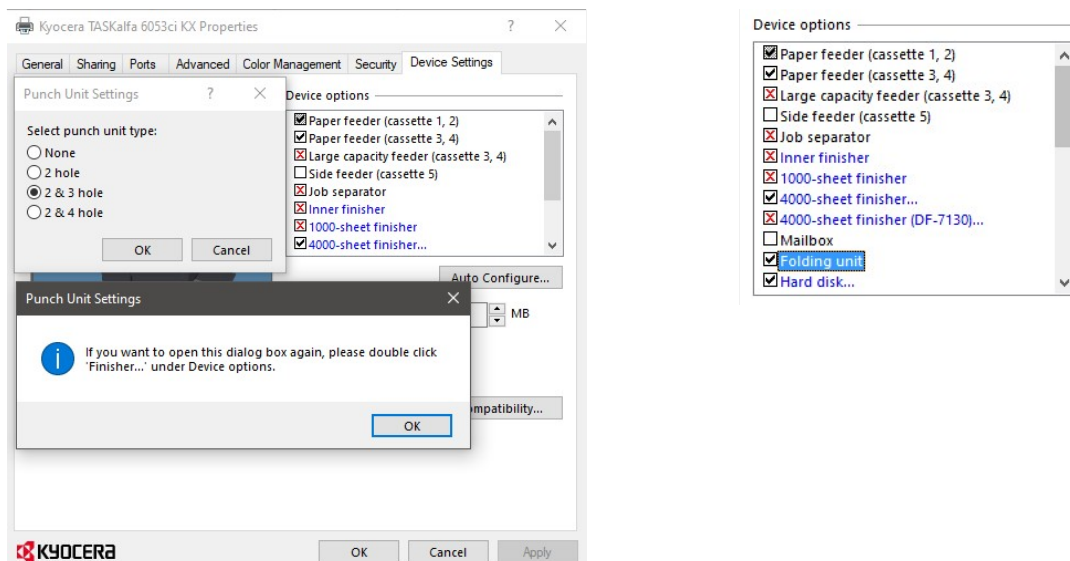
Your Driver Install Is complete. Press the OK button on the printer dialog window and proceed to the MyQ Install Guide.

MyQ Install | MC178, MC247, MC271

Download the MyQ installer for the correct Market Center then run the installer by following the steps below.

Running the Installer

Click next until you reach the screen asking for a server address. Type the server address for the location you are at into the field then click into the server port box so the next button becomes active.
Select Install then select Yes on the next window that opens.
Finally Click Finished.
Important Note: Do not change the Server port, just click in the box so you can click the next button.

Location	Server Address
MC178 - KWAN - East Cobb	10.0.3.10
MC247 - KWAP - Dunwoody	192.168.1.10

Location	Server Address	Client ID	Secret
MC271 - Brookhaven	10.39.26.197	1A14C35F-17C2-4950-BE09-2912D6EABD28	54bd3a94efdb0c34835979bf5f59fa26f55f51cf

MyQ Install | MC156

Download the Installer

Download the MyQ installer for the correct Market Center then run the installer by following the steps below.

Keller Williams

Rawls Group Downloads

MC178 – KWAN – East Cobb
🪟 Windows   🍎 Mac
📦 MyQ

MC247 – KWAP – Dunwoody
🪟 Windows   🍎 Mac
📦 MyQ

MC271 – KWPR – Brookhaven
🪟 Windows   🍎 Mac
📦 MyQ

MC156 – KWFA – Sandy Springs
🪟 Windows   🍎 Mac
📦 MyQ

MC372 – KWCS – Cityside
🪟 Windows   🍎 Mac
📦 MyQ

Running the Installer

Click next until you reach the screen asking for a server address. Type the server address for the location you are at into the field then click into the server port box so the next button becomes active.
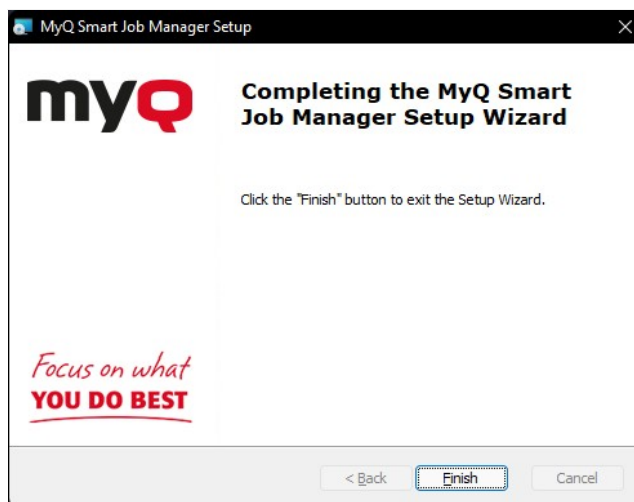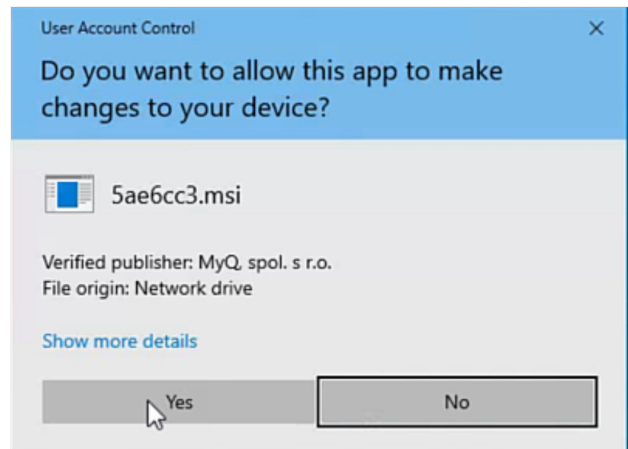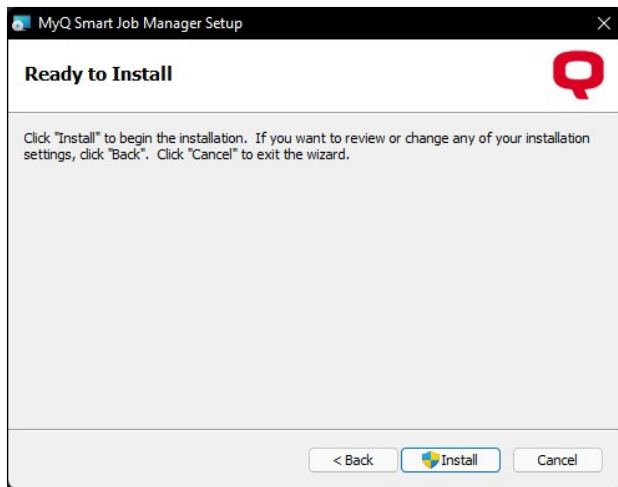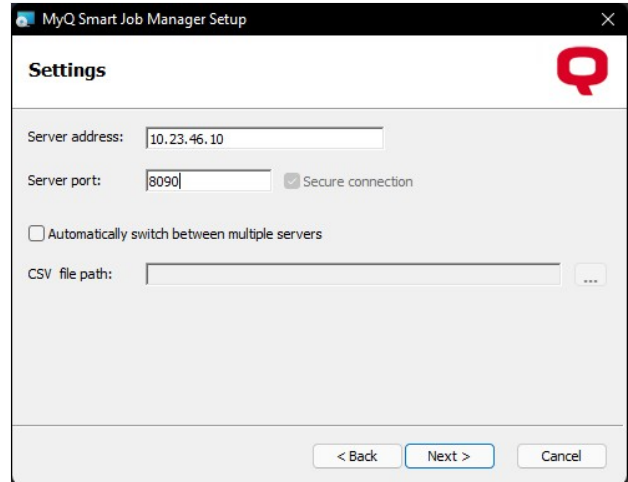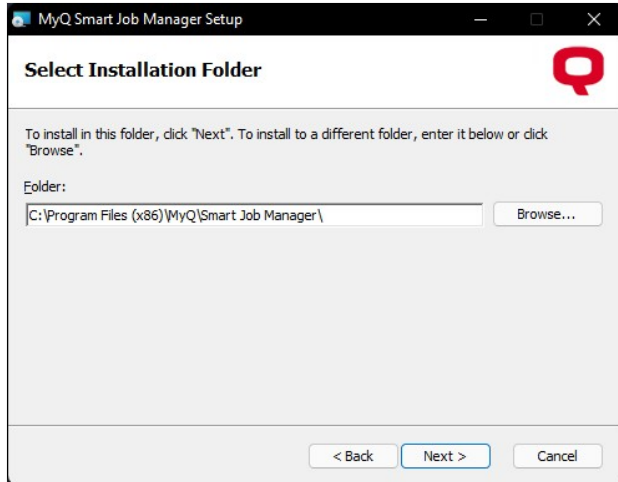Select Install then select Yes on the next window that opens.
Finally Click Finished.
Important Note: Do not change the Server port, just click in the box so you can click the next button..

Location	Server Address
MC156 - KWFA - Sandy Springs (First Atlanta)	**172.16.19.240**

MyQ Desktop Client Setup

Select Installation Folder

To install in this folder, click "Next". To install to a different folder, enter it below or click "Browse".

Folder:

C:\Program Files\MyQ\Desktop Client\   Browse...

< Back   Next >   Cancel

MyQ Desktop Client Setup

Server Settings

◉ Use fixed server address

Server address: 172.16.19.240

Server port: 8090

○ Get server address via Central server API

Server address:

Server port: 8093

○ Get server address from CSV file

CSV file path: ...

☐ Validate server certificate

The certificate must be trusted in the local machine

< Back   Next >   Cancel

MyQ Desktop Client Setup

User Authentication

Login

☑ PIN
☐ Username and password
☐ ID Card
☑ Remember Me

If disabled, the authentication dialog pops up for each job.

< Back   Next >   Cancel

MyQ Desktop Client Setup

Job Processing

☑ Secure print job forwarding

All print jobs received by the MyQ Desktop Client are automatically forwarded to the MyQ server over a secure protocol.

LPR port for job forwarding: 515

☐ Client spooling

Client spooling stores the job data on this computer and releases them directly to a printer upon server's command. This lowers network usage to the server.

Max size of all stored jobs: 1000   MB

Delete jobs after: 7   days

☐ Append domain name to username

The username will be set as username@hostname on the job metadata file.

< Back   Next >   Cancel

MyQ Desktop Client Setup

Print Monitoring

☐ Enable local print monitoring

Local print monitoring accounts jobs on printers not managed by MyQ server.

Limit monitoring to these print ports:

Comma separated list of port names (e.g. USB, LPT1)
Leave empty to monitor all ports

What to do when MyQ Server is offline:

◉ Always release the job
○ Release job only if it complies with cached user restrictions
○ Discard job

< Back   Next >   Cancel

MyQ Desktop Client Setup

Fallback Printing

☐ Enabled fallback printing

When the server is offline, jobs will be released directly on a selected printer.

Printer: ◉ Select from the list of last used printers
○ Prompt for an address
○ Use preconfigured printer

Address:

Printing method: ◉ MyQ device spool
○ Device printer port

Protocol: RAW
Port: 10010

Release options: ◉ Always release the job
○ Release job only if it complies with cached user restrictions

< Back   Next >   Cancel

MyQ Install | MC372

Download the Installer

Download the MyQ installer for the correct Market Center then run the installer by following the steps below.
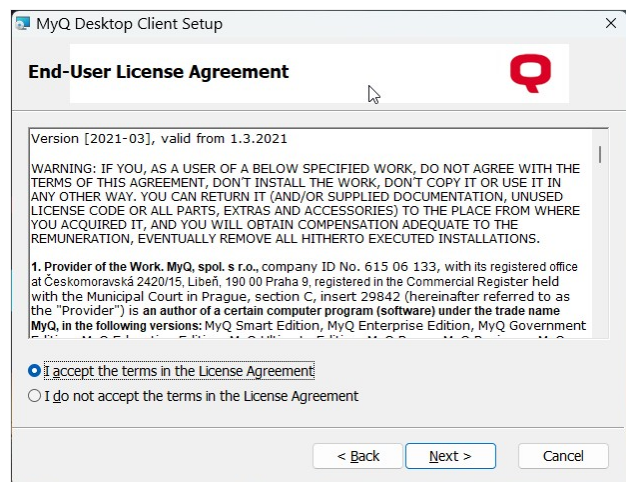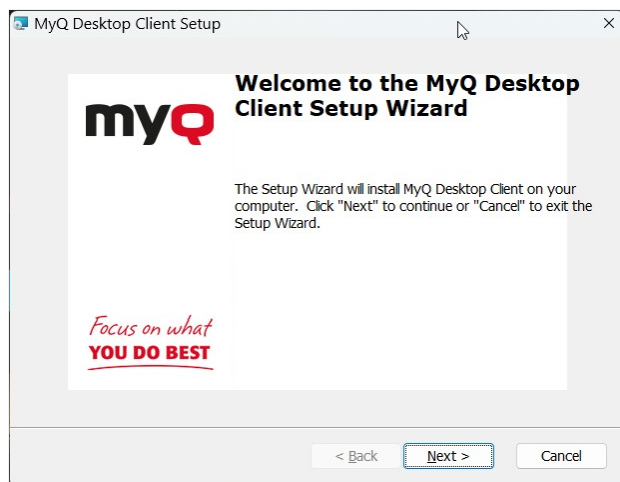
Running the Installer

Click next until you reach the screen asking for a server address. Type the server address for the location you are at into the field then click into the server port box so the next button becomes active.
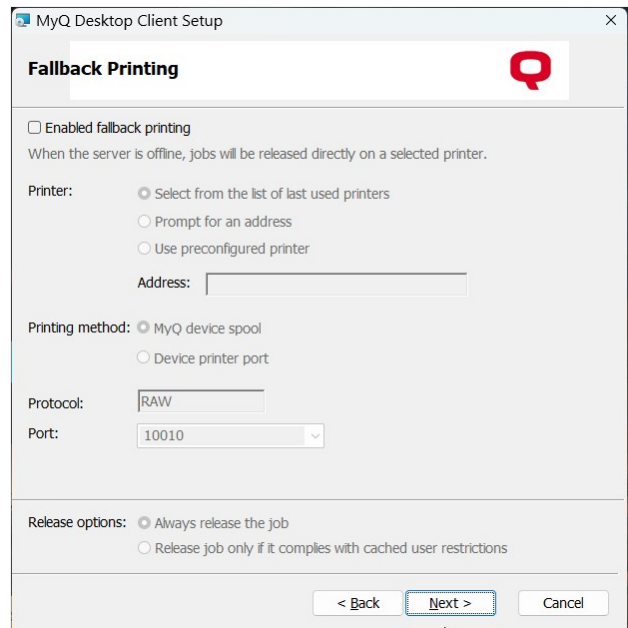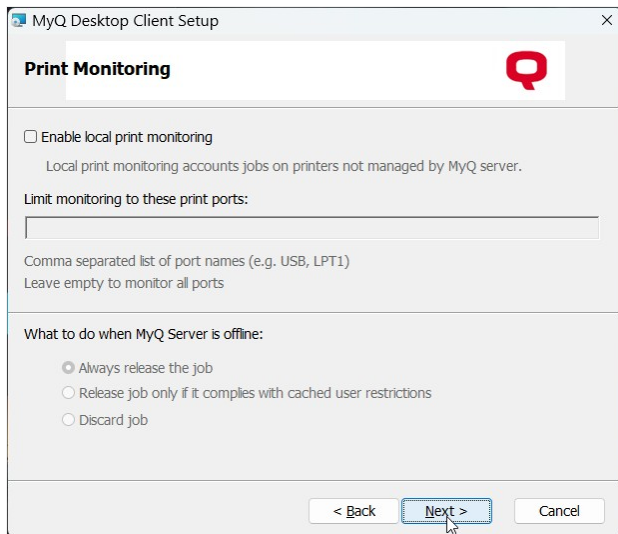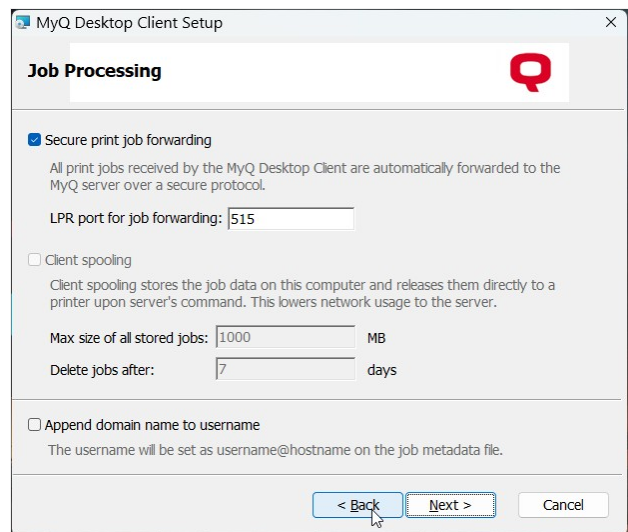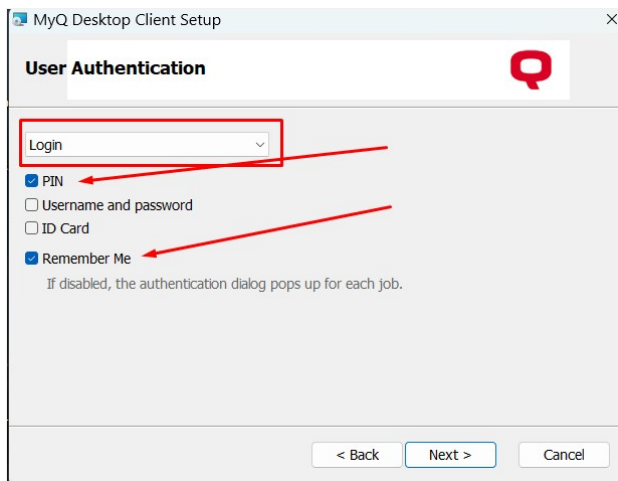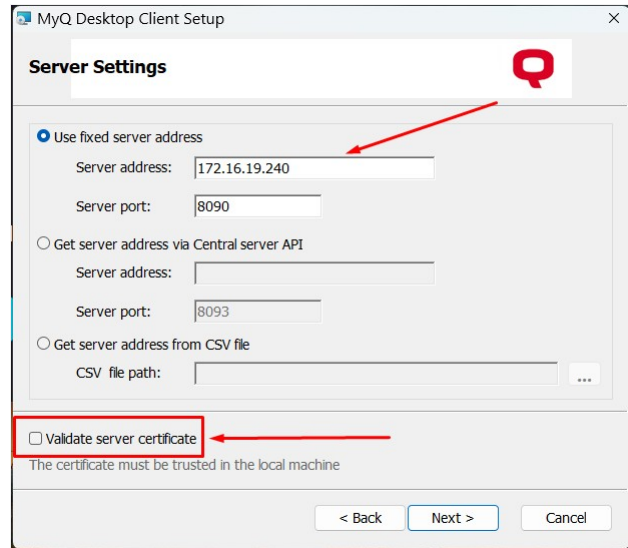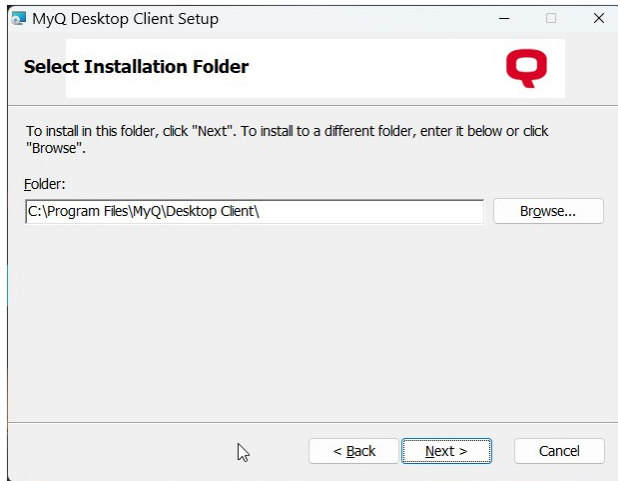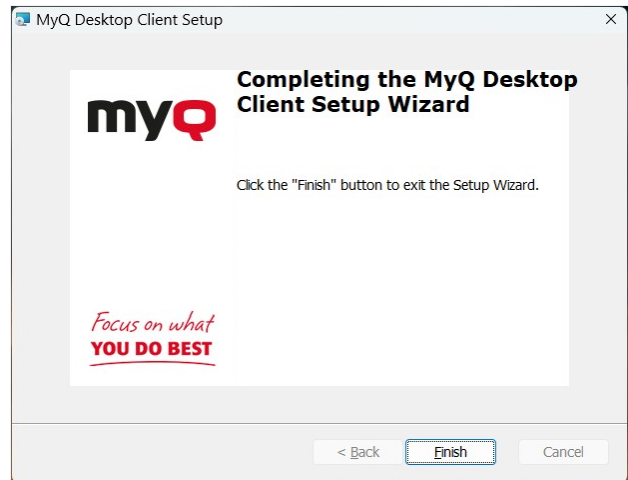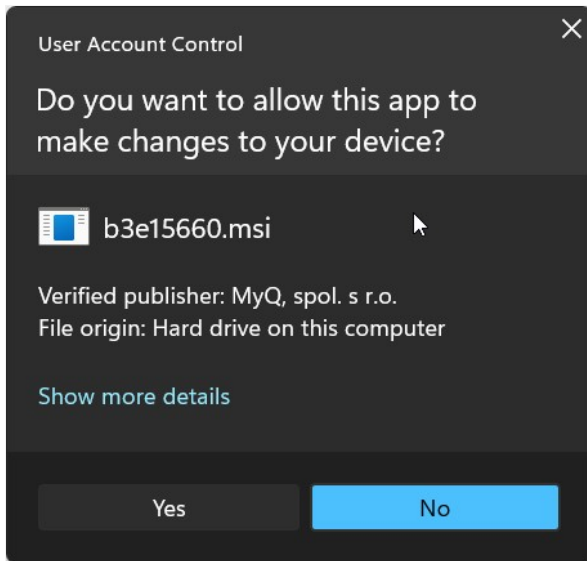
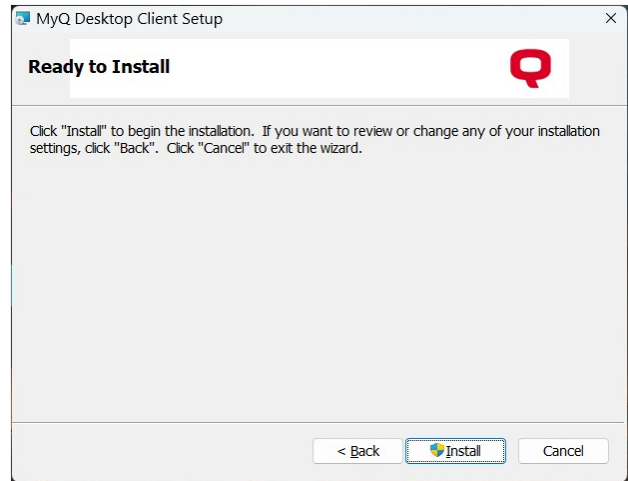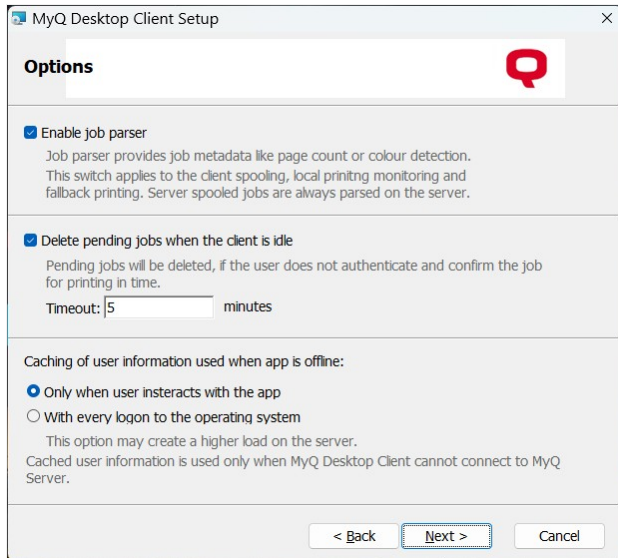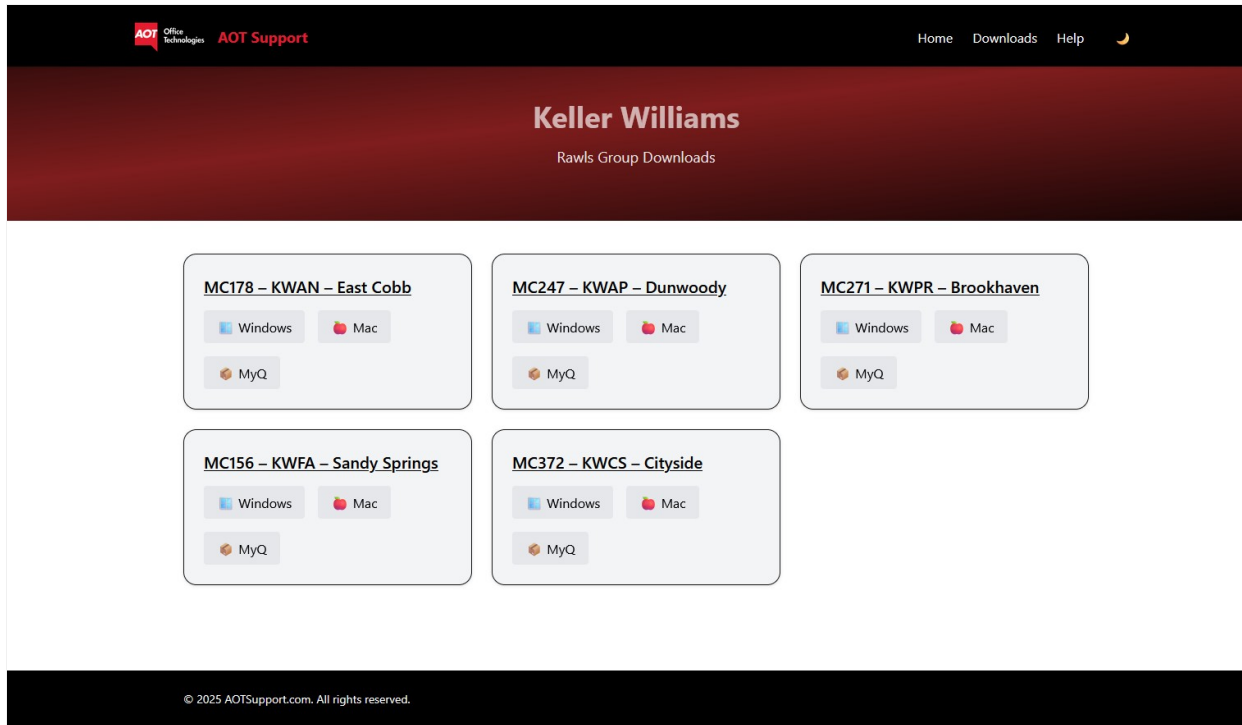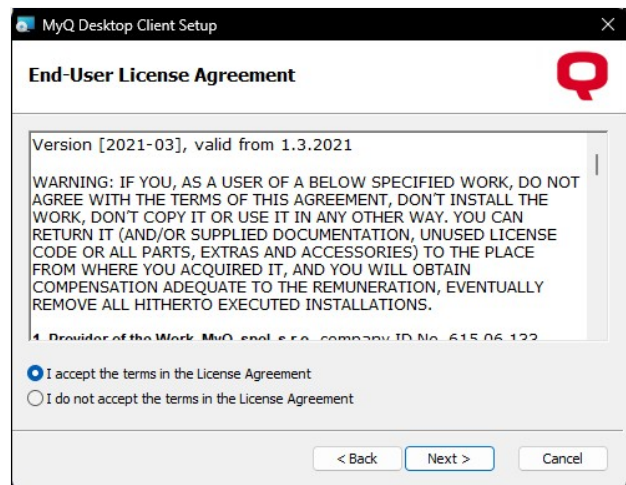Select Install then select Yes on the next window that opens.

Finally Click Finished.
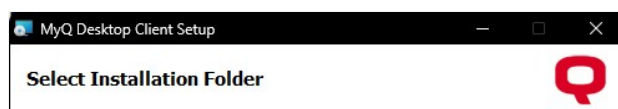
Important Note: Do not change the Server port, just click in the box so you can click the next button.

Location	Server Address
MC372 - KWCS - Atlanta Rd	**172.22.52.12**
MC372 - KWCS - Douglasville	**192.168.50.20**

On the Server Settings Page fill in the server address (**172.22.52.12**) and check the **Allow unsecure communication box**.

To install in this folder, click "Next". To install to a different folder, enter it below or click "Browse".

Folder:

C:\Program Files\MyQ\Desktop Client\   Browse...

< Back   Next >   Cancel

Server address: 172.22.52.12

Server port: 8090

Server LPR port: 515

☑ Allow unsecure communication

☐ Automatically switch between multiple servers

CSV file path: [   ] ...

< Back   Next >   Cancel

On the User Authentication screen Select the drop down and change to **Login**, Check **PIN** and **Enable the "Remember Me" Feature**.

MyQ Desktop Client Setup   ✕

Additional Settings

☐ Enable local print monitoring

    ☑ Enable job parser for local print monitoring

Monitored ports: [   ]

    Leave the field empty to monitor all ports
    Separate port names with a ',' e.g.: USB, My Printer Port, LPT

☐ Client spooling

    ☑ Enable job parser for client spooling

Max size of all stored jobs: [1000] MB

Delete jobs after: [7] days

☐ Append domain name to username

< Back   Next >   Cancel

MyQ Desktop Client Setup   ✕

User Authentication

[Login ▾]

☑ PIN
☐ Username and password
☐ ID Card

☑ Enable the "Remember Me" feature

Print Job Security

Set the client idle state after [300] seconds.

☐ Automatically delete pending jobs when the client is idle

< Back   Next >   Cancel

MyQ Desktop Client Setup   ✕

Fallback Printing

● Disabled
○ Set fallback printer IP address
○ Show popup to select fallback printer from the list of last used devices
○ Show popup to type fallback printer IP address

Fallback printer IP address: [   ]

☐ Enable accounting of print jobs sent to fallback printer
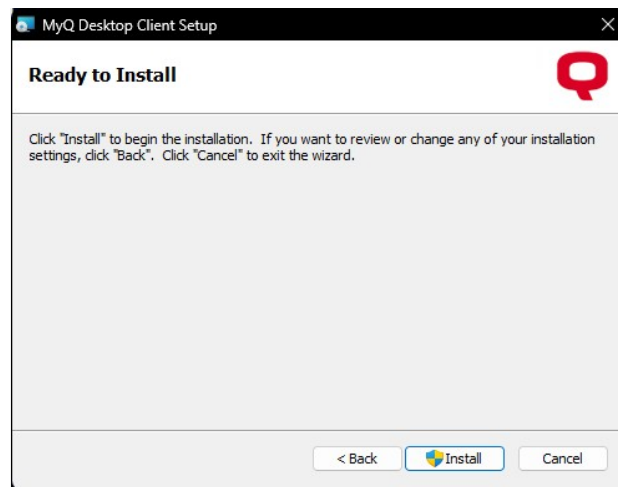☑ Enable Job parser for print jobs sent to fallback printer

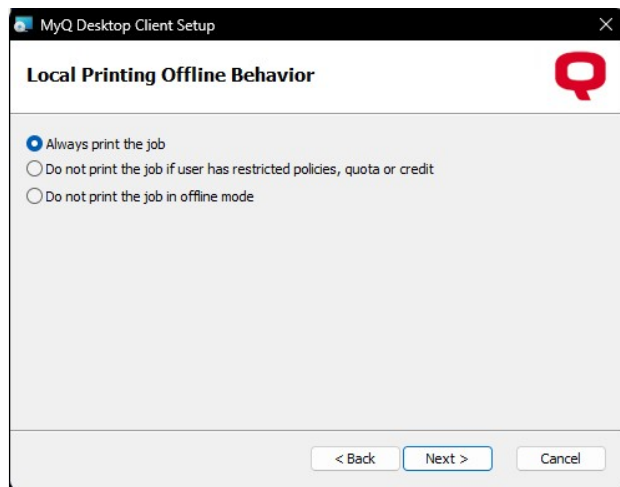< Back   Next >   Cancel

---

MyQ Desktop Client Setup   ✕
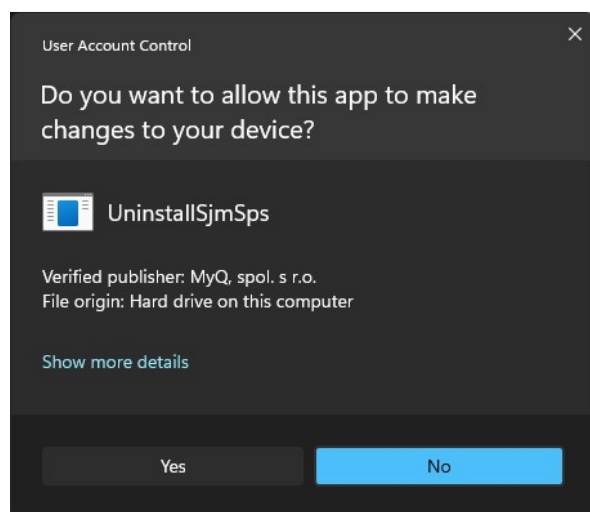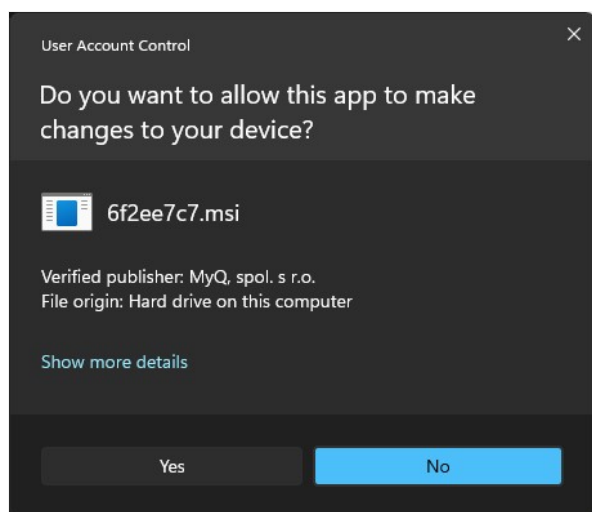
Release Job Protocol

These settings are used to release jobs to the printer when client spooling or fallback printing is used.

Printing protocol: [RAW ▾]

Printing port: [9100]

< Back   Next >   Cancel

When the following UAC Prompts show up, Click **YES**

Printing with MyQ on Windows

Now that the print driver and MyQ are installed you are ready to start printing!
Choose the KW_Agent Printer from the print dialog and press print. The green window in the bottom right will open asking for your pin code. type in your pin code and press Login.

KEY CONCEPT: Users no longer print directly to a KW printer. All print jobs are now going to a network queue named "KW_Agent". Once you send the print job to the queue, approach ANY of the new Kyocera printers . Use your copy code to logon to the copier. Your job will be waiting for you. Press the green Print All button and your job will finish.
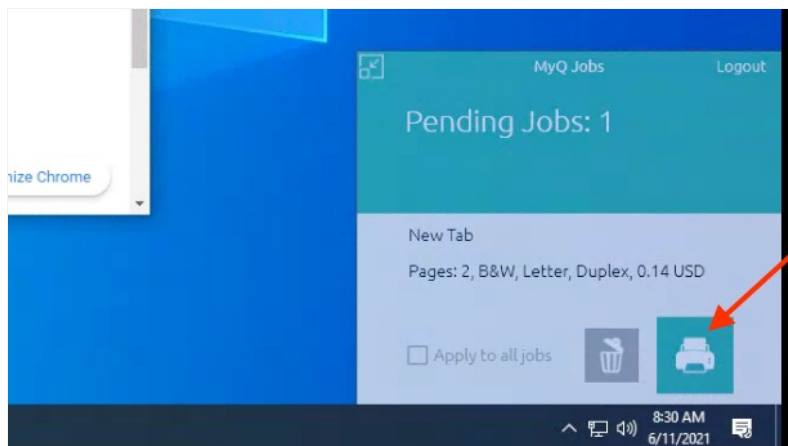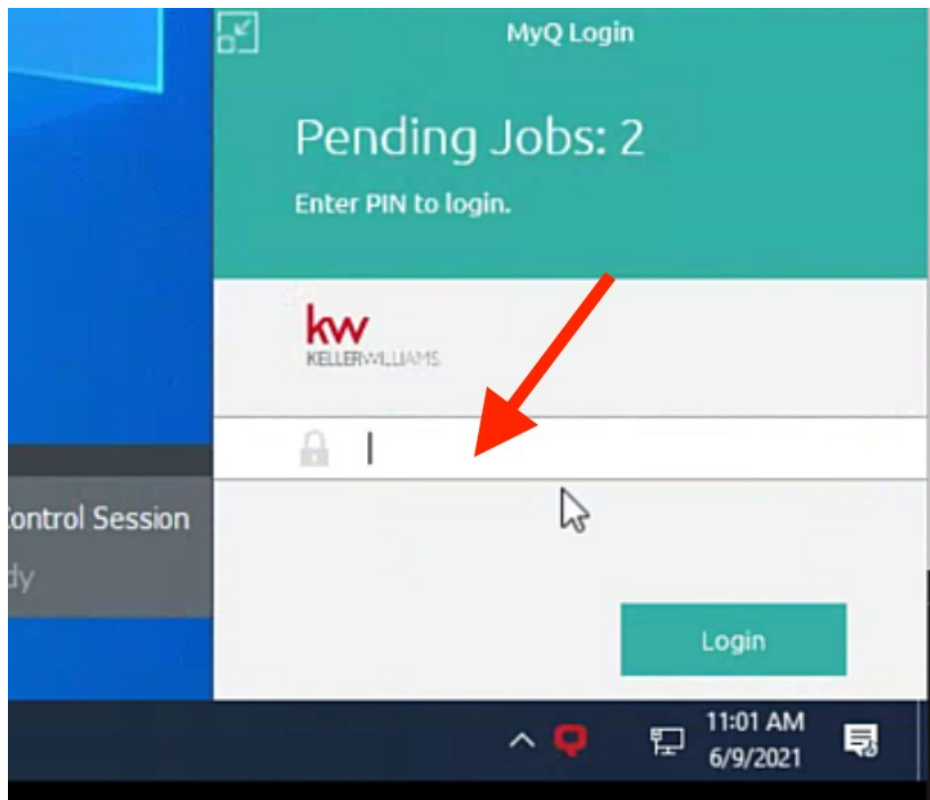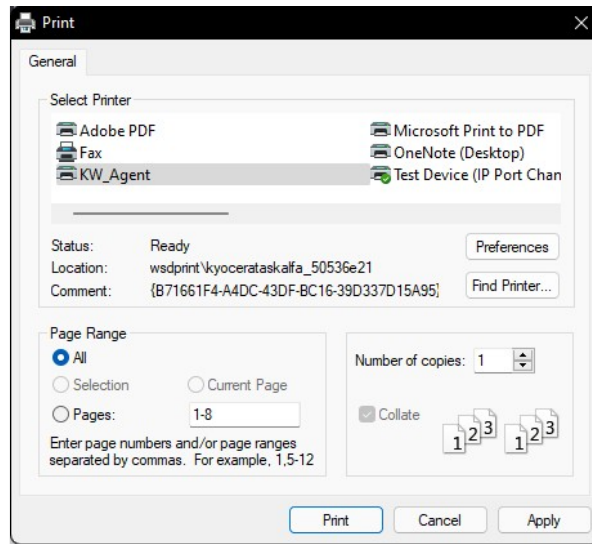
Type in your accounting code in the "Accounting field"
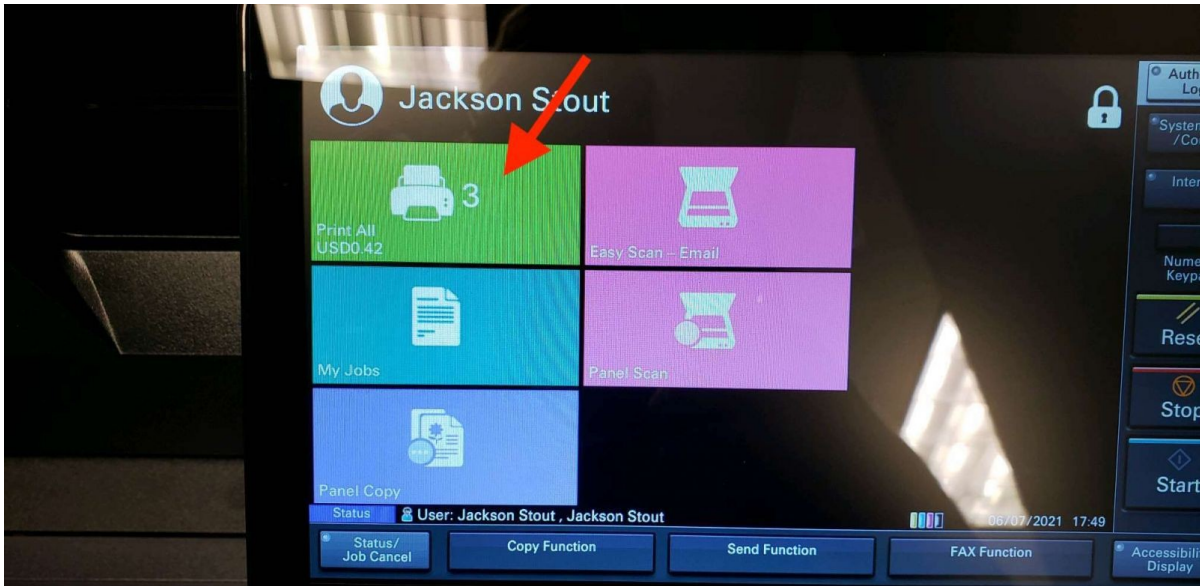
Mac - Install Guide

Use the list at the top of the page to download the driver for the market center you are at.
Important Note: Click on images to enlarge.
Important Note: It is recommended to use Safari to download the installer.

After clicking on the download icon click the application and continue to run the installer.

On the warning message click "Open" then on the installer window Click the box for your Market Center, once the progress bar fills you can close the application.

"AOT Installer" is an app downloaded from the Internet. Are you sure you want to open it?

Safari downloaded this file today at 5:54 PM. Apple checked it for malicious software and none was detected.

Cancel   Open

KW_Installer

AOT | Atlanta **Office Technologies**

Click Here to install : MC178 – KWAN – East Cobb
Click Here to install : MC247 – KWAP – Dunwoody
Click Here to install : M271 – KWPR – Brookhaven
Click Here to install : MC156 – KWFA – Sandy Springs
Click Here to install : MC372 – KWCS – Atlanta Road
Click Here to install : MC372 – KWDV – Douglasville

KW_Installer

AOT | Atlanta **Office Technologies**

Click Here to install : MC178 – KWAN – East Cobb
Click Here to install : MC247 – KWAP – Dunwoody
Click Here to install : M271 – KWPR – Brookhaven
Click Here to install : MC156 – KWFA – Sandy Springs
Click Here to install : MC372 – KWCS – Atlanta Road
Click Here to install : MC372 – KWDV – Douglasville